

Staff Council Meeting Minutes – May 10, 2018

Attendance – 15 meetings since June 2017

Guests present: Jeff Mayo, David Wilson, Brooke DePue, Barbara Ferrara, Kristi Neill

2017-2018 Staff Council Member	Term	EEO Category	Present	Meetings Attended Since June 2017
Adams, Amie	2018	SSC	Y	13
Allen, Thomas	2018	SSC	Y	12
Andersen, Rik	2019	EEO 3	Y	14
Bowen, Bill	2018	EEO 1	Y	14
Brown, Randy	2019	EEO 1	N	3
Buckelew, Vicky	2019	EEO 4	Y	3
Fox, Karen	2018	EEO 3	Y	11
Haasl, Lora	2018	EEO 3	N	10
Hampton, Nancy	2018	EEO 1	Y	13
Kopke, Kim	2018	EEO 5	Y	15
Lawson, Amanda	2019	EEO 3	N	7
Lively, Darcy	2018	EEO 3	N	8
McNeill, Walter	2019	SSC	Y	4
Palmer, Barbara	2019	EEO1	Y	2
Peacock, Nicolas	2018	EEO 5-7	N	8
Reid, Leo	2018	EEO 1	Y	8
Seymour, Max	2019	EEO 1	Y	11
Simmons, Shawna	2019	EEO 3	Y	10
Vinyard, Michelle	2018	EEO 3	Y	14
Ward, Megan	2018	EEO 4	Y	13
Womble, Lynsee	2018	Ex Officio	Y	11

1. **Call to Order** – Megan called the meeting to order at 2:04pm
2. **Review of Minutes from previous meeting**, April 26, 2018
 - a. Correction: Kay Acton in HR is the person to contact with questions regarding Texans for Texans
 - b. Rik moved for approval and motion seconded by Max
 - i. Minutes passed
3. **Treasurer’s Report** (April 13, 2018 – May 10, 2018) – (Nancy)
 - a. Amie moved for approval and Karen seconded
 - i. Report approved
4. **Old Business**
 - a. All Staff Meeting that was held in Legacy Hall at 3pm on May 2, 2018
 - i. Discussion about things that worked well and did not work well along with suggested changes

1. January 2019 will begin working on logistics with Human Resources, President's Office and Staff Council President setting direction for each office/department to take
 - a. Considerations and questions discussed
 - i. Faculty who have moved to Staff positions
 - ii. WTAMU Employees now employed by SSC
 - iii. SSC staff required to attend All Staff Meeting
 - iv. Certificates for completing degrees and other courses
 - v. Check in process for this year's meeting went smoothly
 - vi. Process for awarding prizes
 - vii. Staircases for stage with rails vs. some with no rails
5. **Updates from Staff Council Subcommittees**
 - a. Employee of the Month (Chair – Michelle Vinyard)
 - i. Teri Simpson is Employee of the Month for May 2018 and no specific date for reception scheduled at this time
 - ii. New menu ideas for the upcoming year
 - b. Scholarship & Tuition Assistance (Chair – Lora Haasl) – No report
 - c. Election Committee (Chair – Lynsee Womble) – No report
 - d. Homecoming (Chair – Bill Bowen) – No report
 - e. Staff Development (Chair – Darcy Lively) – No report
6. **New Business**
 - a. Old Ed Summer Plans
 - i. Building on Master Plan
 1. Other options for campus storage should be considered
 - b. Chairman and Officer Transition Afternoon will be scheduled for June 14, 2018
 - i. Should not last more than an hour
7. **Announcements**
8. **Adjournment** – 2:34pm
 - a. Michelle moved for adjournment and motion was seconded by Amie
 - b. Motion unanimously passed

Next meeting is scheduled for June 14, 2018 at 2pm in Buff Branding Room 12.

Respectfully submitted by Secretary, Kim Kopke